



Hinckley & Bosworth
Borough Council

A Borough to be proud of

FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING

COUNCIL 21 MARCH 2017

WARDS AFFECTED: BARLESTONE, NAILSTONE & OSBASTON; BARWELL;
BURBAGE ST CATHERINE'S & LASH HILL; EARL SHILTON;
MARKFIELD, STANTON & FIELD HEAD

PROPOSED POLLING STATION VENUE CHANGES

REPORT OF RETURNING OFFICER

1. PURPOSE OF REPORT

- 1.1 To put the proposed polling station changes into effect for the Local Government Elections which are to be held on 4 May 2017.

2. RECOMMENDATION

- 2.1 Approve the polling station changes recommended by the Returning Officer which are attached as Appendix A to this report

3. BACKGROUND TO THE REPORT

- 3.1 Following the previous Polling Place review in 2014 there have been a number of stations which are no longer available to be used as polling stations.
- 3.2 There have also been requests for changes to current polling stations from key stakeholders including from parish clerks, members of the public and polling stations.
- 3.3 Appendix A lists all polling station agreed by the council and the proposed venues for May 2017. “*CHANGE*” in the right hand margin indicates a change of venue together with a reason for the change.
- 3.4 The Election team has consulted with each of the leaders of the political groups and have not received any objections to the recommended changes.

4. EXEMPTIONS IN ACCORDANCE WITH THE ACCESS TO INFORMATION PROCEDURE RULES

- 4.1 Report is to be taken in open session.

5. FINANCIAL IMPLICATIONS (DW)

- 5.1 As the costs of the county council elections will be covered by Leicestershire County Council there will be no financial implications for the council.

6. LEGAL IMPLICATIONS (AR)

- 6.1 The Council has a statutory duty in accordance with the Electoral Registration and Administration Act 2013 to undertake regular reviews of its polling places.
- 6.2 The recommendations within this report ensure that the Council has discharged its statutory duty.

7. CORPORATE PLAN IMPLICATIONS

- 7.1 Strong and distinctive communities.

8. CONSULTATION

- 8.1 Presiding Officers at EU Referendum and PCC election 2016
Polling station venues
Other stakeholders including councillors, parish councils.

9. RISK IMPLICATIONS

- 9.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Voters will attend the incorrect building	Name & address of polling station will be supplied on poll card together with a note to highlight the change Polling station staff of affected polling stations will be advised Details of all venues will be published on the situation of polling stations notice Details of polling station venues will be included on the Council website	Bill Cullen

10. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

- 10.1 No significant impact on any particular group within the community. DDA has been taken into account when assessing new venues.

11. CORPORATE IMPLICATIONS

11.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Procurement implications
- Human Resources implications
- Planning implications
- Data Protection implications
- Voluntary Sector

Background papers: None

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